

# CUMC Personal Skills Inventory:

## Natural Talents, Learned Skills, Spiritual Gifts

Please check the box next to the talent, skill, or spiritual gift(s) that you possess. Please use separate forms for other members of your family.

# Personal Information

Full Name \_\_\_\_\_  
 Complete Address \_\_\_\_\_  
 Email \_\_\_\_\_  
 Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Preferred way to receive communications  Text  Call  Email  Website  Facebook  Bulletin  Newsletter

**Submit to the Office  
by June 3, 2018.**

### Leadership Council

- Administration
- Adult Representative
- Planning(L& S term)
- Exhortation
- Leadership
- Team Player
- Thoughtful Thinking
- Visioning
- Young Adult Rep.
- Youth Rep.

### SPRC

- Administration
- Discernment
- Leadership
- Managerial
- Pastoral care
- Planning
- Wisdom
- Writer

### Finance

- Accounting
- Analytical
- Budgeting
- Business minded
- Giving
- Likes numbers
- Offering counters
- Stewardship
- Strategic
- Treasurer

### Trustee's

- Bug extermination
- Building walk through
- Carpentry
- Clean up- Fall
- Clean up- Spring
- Cleaning
- Computer repair
- Construction
- Crews- set up
- Crews- tear down
- Electrical
- Gardening- flower bed
- Gardening- shrubs/trees
- General repairs
- Handyman
- Landscaping
- Maintenance
- Mechanical
- Mowing lawn
- Painting
- Physical labor
- Plumbing
- Prioritize many tasks
- Service
- Snow removal
- Woodworking

### Nurture

- Knowledge
- Mentor
- Prophecy
- Shepherding
- Adult Sunday School
- ALIVE H.S. Youth Group
- ALIVE M.S. Youth Group
- Children's Sunday School
  - Teach ages 3-4
  - Teach ages 5-6
  - Teach ages 7-10
- Classroom Assistants
  - Elementary
  - Youth
  - Adult
- Kids Club
- Lead/Host - small group
- Men's Bible Study
- Planning
- Substitute Teach - Adults
- Substitute Teach - K-5
- Substitute Teach - Youth
- Supporting
- Teach - Adult
- Teach - Elementary
- Teach - Youth
- Teaching
- Trainer
- VBS - Coordinator
- VBS - Volunteer

### Nurture Cont...

- Widowed Social Group
- Women's Bible Study
- Youth Adults Ministry
- Youth Small Group
- Youth Sunday School
  - Teach ages 11-14
  - Teach ages 15-18

### Outreach

- Agape
- Compassion
- Empathy
- Evangelism
- Mercy
- Service minded
- Community service team
- Local
- National
- Global
- Hunger Ministry
- Jail Ministry
- Meals ministry
- Sending Letters Ministry
- Social/Fellowship events
- Thoughtful

### Leadership Council:

- To guard and guide the work of the Church to fulfill its Mission (to Live, Love, and Serve) and the church's Vision (the way that we live out that Mission)
- Focus on accountability, responsibility, and authority

### SPRC - Staff Parish Relations Committee:

- Conduct annual evaluation of clergy and assist with evaluations of other paid church staff
- Make annual recommendation on appointment
- Provide and ensure guidance and support for the pastor
- Update and develop annual congregational profile
- Review and update relevant church policies and procedures on an annual basis

### Trustees:

- Supervision, oversight, and care and maintenance of the real property of the church, including all property and equipment acquired by the organization. Review the sufficiency of all insurance policies of the church
- Monitor the church's parsonage needs, as well as the parsonage funds
- Maintain responsibility for the use of the church by outside groups, in coordination with the Church Admin. Assistant, including the regular review and updating of the Building Use Policy

**(continued on other side)**

## Welcome & Worship

- Acolyte
- Banner making
- Build drama sets
- Coffee Host/Attendant
- Communion – Server
- Communion – to shut ins
- Communion Steward
- Computer – LCD
- Dance
- Decorative arts
- Door Greeter/Attendant
- Drama/Skits
- Faith
- Hospitality
- Treats/cakes
- Funeral lunches
- Knitting/Crocheting
- Lighting
- Liturgist/Reader
- Meals Coordinator
  - Wednesday meals
  - Prepare/Supply for families
- Media/Technology
- Music
- Nursery Coordinator
- Nursery Helper
- Planning
- Playing music
- Prayer Ministry
- Prayer chain
- Prayer team
- Provide transportation
- Sewing
- Singing
- Soundboard
- Special Music
- Story telling
- Strong Multi-tasking skills
- Ushering
- Video production

## Welcome & Worship Cont.

- Visitation Ministry
- Hospital visits
- Nursing Homes
- Shut Inns
- Welcome Ministry table
- Write notes/letters

## Other Ways to Serve

- Bulletin Boards
- Church Wide Event
- Creativity
- Designing Graphic Arts
- Good Communicator
- Office Volunteer
- Photography
- Publicity
- Sign Up Genius
- Social Media
- Website

## I'm Interested in

- Bible Study
- Book Club
- Cooking/Baking
- Evening – Women's
- Bible Study
- Men's group
- Multi-Church Bible
- Study
- Online Bible Study
- Small group
- Special Events in church
- Special Events – Outings
- Team Building
- Women's group
- Youth groups

## One Time Commitments

- Art Work in Fellowship Room
- Christmas Caroling with COS
- Christmas Parade
- Family Movie Night
- Grace Adventure Retreats
- MI Blood Drives
- New Year's Eve Party
- Planning
- Potlucks setup/tear down
- Special Events in church
- Special Events - Outings
- Special events
- Super Bowl - meal & game
- Trunk or Treat & Potluck
- Winter Jam
- Yard/Bake Sale in August

### Finance:

- Create an annual budget for income & expenses, & develop strategies for the long-term financial health of the church
- Develop a year round approach to stewardship education, in conjunction with the Pastor, and conduct annual stewardship drives or other fund raising as necessary
- Maintain account balances and records of all income and expenses, providing for an annual audit of church books and accounts
- Provide regular information to the congregation and Ministry Teams on the status the church's financial activities, and to members and supporters of the church on the status of their individual pledges and gifts, in conjunction with the Church Administrative Assistant

### Nurture:

- consisting of Education – Oversight of existing and development of new education
- (children, adults, small groups, classes, etc.)
- Help grow yours and others faith through Discipleship Development

### Outreach:

- consisting of Missions, Outreach, & Community Service

### Welcome & Worship:

- consisting of the Hospitality and Worship ministries
- Can be one time commitments to help with church services

### Other Ways to Serve:

- other needed volunteers for jobs in the church
- Extra help in ministries that need it

### I'm Interested In:

- Ways to create more connections in the church through interest groups, small groups, service groups.
- Create connections with the church and community

### One Time Commitments:

- Helping with special events, one-time activities, forming new ministries